

# **INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH**



## **MEMORANDUM OF ASSOCIATION AND RULES**

**INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH  
JNU INSTITUTIONAL AREA, ARUNA ASAF ALI MARG,  
NEW DELHI-110067**

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**Indian Council of Social Science Research  
MEMORANDUM OF ASSOCIATION AND RULES**

**In the matter of the Societies Registration Act (Act XXI of 1860) being an act for the  
registration of Literary, Scientific and Charitable Societies  
and  
In the matter of Indian Council of Social Science Research**

**Memorandum of Association**

1. The Name of the Society shall be the Indian Council of Social Science Research (hereinafter referred to as the 'Council').
2. The Registered Office of the Council shall be situated at New Delhi in such premises as the Council may decide from time to time. At present, the office of the Council is situated at the: JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi-110067.
3. The Objects for which the Council is established are:
  - (a) To review the progress of social science research and to give advice to its users in Government or outside
  - (b) To sponsor social science research programmes as well as research projects, and administer grants to institutions and individuals for research in social sciences and to give financial support to learned associations, standard journals and institutions or organisations engaged in the conduct or sponsoring of social science research
  - (c) To provide technical assistance for the formulation of social science research programmes and designing of research projects by individuals or institutions, and to organise and support institutional arrangements for training in research methodology.
  - (d) To indicate periodically areas and topics on which social science research is to be promoted and to adopt special measures for the development of research in neglected or new areas
  - (e) To coordinate research activities in the field of social sciences and to encourage programmes of interdisciplinary research
  - (f) To develop and support centres for documentation service, maintenance and supply of data, inventory of current social science research and preparation of a national register of social scientists
  - (g) To organise, sponsor and finance seminars, workshops, study circles, working groups/parties, and conferences for promoting research or utilisation of social science research
  - (h) To give grants for publication of social science research work and to undertake publication of digests, periodicals and journals devoted to such research

- (i) To institute and administer scholarships, fellowships and awards for social science research by students, teachers and other research workers in India or outside, and in particular, to award senior fellowships for research in social science that will enable workers in universities to complete their research work for publication or undertake whole time research for a definite period on topics in which they are specially interested and for doing research on which they are specially qualified
  - (j) To advise the Government of India on all such matters pertaining to social science research as may be referred to it from time to time, including collaborative arrangements in social science research with foreign agencies
  - (k) To undertake, on any agency basis, such other functions as may be entrusted to it by Government under terms and conditions, which may be mutually, agreed upon
  - (l) Generally to take all such measures as may be found necessary from time to time to promote social science research and its utilisation in the country
4. It shall be the policy of the Council to encourage both fundamental and applied research in social sciences. It will strive specially to promote social science research in the universities. It will also assist Indian social scientists to develop research outside India.
5. The Council shall take special steps to develop a group of talented young social scientists and to identify and encourage research talent among the young teachers in the universities and other research organisations.
6. (a) The income and property of the Council, however derived, shall be applied towards the promotion of the objects thereof as set forth in the Memorandum of Association, subject, nevertheless, in respect of the expenditure of grants made by the Government of India, to such limitations as the Government of India may, from time to time, impose.
- (b) No portion of the income and property of the Council shall be paid or transferred, directly or indirectly, by way of dividends, bonus or otherwise howsoever by way of profit, to the persons who are or at any time have been members of the Council or to any of them or to any person claiming through them:  
Provided that nothing herein contained shall prevent the payment, in good faith, or remuneration to any member or any other persons in return for any services rendered to the Council or for traveling allowances, halting, or other similar charges.
7. The Government of India may appoint one or more persons to review the work and progress of the Council and to hold enquiries into the affairs thereof and to report thereon, in such manner as the Government of India may stipulate; and upon receipt of any such report, the Government of India may take such action and issue such directions as it may consider necessary in respect of any

of the matters dealt with in the report and the Council shall be bound to comply with such directions.

8. (a) The Government of India may give directives to the Council in respect of its policies and programmes.  
(b) If at any time a difficulty arises in the functioning of the Council because of any lacunae in the Memorandum of Association or in the Rules, or the failure of any of their provisions to operate, the Government of India shall have powers to give directives to resolve the difficulty and such directives shall be binding on the officers and authorities of the Council.
9. The names and addresses and occupations of the first members of the Administrative Committee of the Council to whom, under the rules and regulations of the Council, the management of its affairs is entrusted, are given below as required under the Societies Registration Act, 1960 (Act XX) of 1960:
  1. Prof. D.R. Gadgil, Economist, Deputy Chairman, Planning Commission, Yojana Bhavan, New Delhi-I
  2. Shri P. Govindan Nair, Civil Servant, Secretary (Expenditure). Ministry of Finance, B/8, Wellesley Road, New Delhi-II
  3. Shri S. Chakravarti, Civil Servant, Secretary, Ministry of Education & Youth Services, 14, Akbar Road, New Delhi-II
  4. Prof. M.N. Srinivas, Sociologist, Head of the Department of Sociology, Delhi University, Delhi-7
  5. Prof P. N. Dhar, Economist, Director, Institute of Economic Growth, Delhi University, Delhi-7
  6. Dr. S.K. Mitra, Educationist, Joint Director, National Council of Educational Research &, Training, K/14 Green Park, New Delhi-16
  7. Shri J.P. Naik, Educationist. Adviser, Ministry of Education & Youth Services, Shastri Bhawan, New Delhi-I
10. A copy of the Rules of the Council, certified to be a correct copy by three members of the Administrative Committee, is filed along with the Memorandum of Association.

We, the several persons whose names and addresses are given below, having associated ourselves for the purpose described in this Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under Act XXI of 1860 on this thirtieth day of July 1969 at New Delhi.

1. Prof. D.R. Gadgil, Economist, Deputy Chairman, Planning Commission, New Delhi
2. Shri P. Govindan Nair, Civil Servant, Secretary (Expenditure), Ministry of Finance, New Delhi
3. Shri S. Chakravarti, Civil Servant, Secretary, Ministry of Education & Youth Services, New Delhi

4. Prof. M.N. Srinivas, Sociologist, Head of the Department of Sociology, Delhi University, Delhi
5. Prof. P.N. Dhar, Economist, Director, Institute of Economic Growth, Delhi University, Delhi
6. Dr. S.K. Mitra, Educationist, Joint Director, National Council of Educational Research & Training, New Delhi
7. Shri J.P. Naik, Educationist, Adviser, Ministry of Education & Youth Services, New Delhi
8. Shri L.P. Singh; Civil Servant, Secretary, Ministry of Home Affairs, New Delhi
9. Shri V.K. Ramaswami. Civil Servant, Chief Economic Adviser, Ministry of Finance, New Delhi
10. Shri N. Sundaram, Civil Servant, Director-General, Backward Classes, New Delhi.

## II

### RULES

#### (Amended Rules of the ICSSR, 2014)

1. **Short Title and Commencement:** These Rules may be called the “Indian Council of Social Science Research Rules, 2014”.
2. **Definitions:** In these Rules, unless the context otherwise requires;
  - (a) “Council” means the Indian Council of Social Science Research;
  - (b) “Chairperson” means the Chairperson of the Council, as appointed under Rule 5;
  - (c) “Regional Centre” means the Regional Centres established by the ICSSR from time to time;
  - (d) “Research Institutions” means such Research Institutions as receiving maintenance grant from the ICSSR.
  - (e) “Member Secretary” means the Member Secretary of the Council, as appointed under Rule 7;
  - (f) “Planning and Administration Committee” (PAC) means the Planning and Administration Committee constituted under Rule 18;
  - (g) “Research Committee” (RC) means the Research Committee appointed under Rule 20;
  - (h) “Research Institutions Committee” (RIC) means the Research Institutions Committee constituted under Rule 22;
3. **Members of the Council:** The Council shall consist of the following Twenty Seven members, namely;
  - (i) a person of national eminence in the field of social sciences with proven contribution to research and demonstrated leadership abilities, who shall be the Chairperson of the Council to be appointed by the Government of India in the manner provided in Rule 4;
  - (ii) Eighteen social scientists of national eminence with a proven contribution to knowledge through research in social sciences to be appointed in the manner provided in Rule 5;
  - (iii) Secretary to the Government of India in charge of the Department dealing with the subject of expenditure in the Ministry of Finance, or his/her nominee; ex-officio;
  - (iv) Secretary to the Government of India in charge of the Department dealing with the subject of higher education, or his/her nominee; ex-officio;
  - (v) Chairman of the University Grants Commission, or his/her nominee not below

the rank of Joint Secretary UGC; ex-officio;

- (vi) Chairman of the Indian Council of Historical Research (ICHR), ex-officio;
- (vii) Chairman of the Indian Council of Philosophical Research (ICPR), ex-officio;
- (viii) President, Sahitya Academy, ex-officio;
- (ix) a Vice Chancellor of Public State University/Principal of an eminent Post-graduate College/Director of an IIT or IIM to be co-opted by the Council.
- (x) Member Secretary of the Council to be appointed by the Council in the manner provided in Rule 7;
- (xi) Apart from the regular members of the Council, the council may invite representatives of any Ministry of Government of India, any other Research Councils and educational institutions for any meeting of the council for special purpose involving such an institution.

#### **4. Authorities and Officers of the Council**

- (a) The authorities of the Council shall be The Planning and Administration Committee (PAC); The Research Committee (RC); The Research Institutes Committee (RIC); Any other authority as constituted by the Council.
- (b) The officers of the Council shall be the Chairperson, Member Secretary and such other employees of the Council who may be so designated by the Council.

#### **5. Appointment of Chairperson:**

- (a) The Chairperson shall be honorary to be appointed by the Central Government from a panel of three names recommended by a Search-cum-Selection Committee consisting of –
  - I One eminent social scientist to be nominated by the Central Government who shall be the Chairperson of the Search-cum-Selection Committee;
  - II One member of the Council to be nominated by the Council from amongst itself;
  - lii One eminent social scientist, who has not been a member of the Council at any point of time to be nominated by the Central Government.

Provided that persons nominated in this Search-cum-Selection Committee shall not be those nominated in the Search-cum-Selection Committees of either the ex-officio Members of the Council or the Member Secretary.

- (b) The Search-cum-Selection Committee shall notify the vacancy of Chairperson well in advance and seek nominations from a Collegium of eminent Social Scientists as constituted by the Council from time to time consisting of National Research Professors of the MHRD in Social Sciences, ICSSR National Fellows, UGC Professor Emeritus in Social Sciences, recipients of Padma Award in the field of education from any discipline of social science, former chairpersons of ICSSR, present and former chairpersons of UGC, ICHR, ICPR, present Vice Chancellors of Central Universities belonging to social sciences and other scholars of eminence.

**6. Appointment of non Ex-officio Members of Council:**

- (a) Appointment of eighteen non-Ex-officio members of the Council as provided under Sub-clause (ii) of Rule 3 above, shall be made by the Chairperson on the recommendations of a Search-cum-Selection Committee consisting of :
  - (i) One eminent social scientist to be nominated by the Government of India who shall be the Chairperson of the Search cum Selection Committee;
  - (ii) One member of the Council to be nominated by the Council from amongst itself;
  - (iii) One eminent social scientist, who has not been a member of the Council at any point of time to be nominated by the Central Government.

Provided that persons nominated in this Search-cum-Selection Committee shall not be those nominated in the Search-cum-Selection Committees of either the Chairperson or the Member Secretary.

- (b) The Search-cum-Selection Committee shall notify the vacancies of non Ex-officio Council Members well in advance and seek nominations from the collegium of eminent social scientists as provided under Sub-Clause (b) of Rule-5, above.
- (c) The Search-cum-Selection Committee shall submit to the Chairperson a panel of names not less than one and half times of the vacancies of Council members, which apart from emphasizing upon academic merit would also ensure names from all major disciplines of social sciences, with adequate social-group, regional and gender representation.
- (d) The Chairperson shall appoint the members of the Council from amongst the panel of names submitted by the Search-cum-Selection Committee, keeping in view discipline based and social-group, regional and gender representation with the prior approval of the Central Government.



## **7 Appointment of Member Secretary:**

- (a) The Member Secretary shall be appointed by the Council with, the approval of the Central Government from a panel of three names recommended by a Search-cum-Selection Committee consisting of –
  - (i) One eminent social scientist nominated by the Central Government who shall be Chairman of the Search-cum-Selection Committee;
  - (ii) the Chairperson of the Council who shall be a member of the Search-cum-Selection Committee;
  - (iii) One eminent social scientist not being the member of the Council to be nominated by the Council;
  - (iv) One person being the Vice Chancellor of a Central University to be nominated by the Central Government;
  - (v) One head of a research institution funded by the Council to be nominated by the Council.

Provided that persons nominated in this Search-cum-Selection Committee shall not be those nominated in the Search-cum-Selection Committee of either the Chairperson or the non ex-officio Members of the Council.

- (b) The person to be considered for the post of Member Secretary must be a senior social scientists not below the rank of a professor in a university having demonstrable administrative experience and initiative.

## **8. Term of Office:**

### **Chairperson:**

- (a) The term of office of the Chairperson shall be of three years from the date of appointment and shall be eligible for further appointment for another term,

Provided that notwithstanding the completion of term of three years, Chairperson shall continue in office till his successor is appointed and enters office.

**Council Members:**

- (b) The term of office of an ex-officio member shall continue so long as he/she holds the office by virtue of which he/she is a member.
- (c) The term of office of a non ex-officio member appointed under sub-clause (ii) of Rule 3 shall be three years from the date of appointment and shall be eligible for re-appointment for one more term. Provided further that a member in office shall continue to be in office until his successor is nominated under this rule.

**Member Secretary:**

- (d) The term of office of the Member Secretary shall be three years from the date of appointment and shall be eligible for appointment for a second term of three years on recommendations of Chairperson of the Council.

**General Provisions:**

- (e) A member, other than an ex-officio member, who fails to attend three consecutive meetings of the Council, or who is convicted of an offence involving moral turpitude or is guilty of plagiarism, shall cease to be a member of the Council. In exceptional cases, the Council may condone the disqualification of a member on account of non-attendance.
- (f) In case a member other than an ex-officio member, ceases to be member of the Council on account of reasons as mentioned in clause(e) above or for any other reasons such as death, resignation accepted by the Council, on becoming of the unsound mind or insolvent, and consequently if the casual vacancies arises in the Council or any of its Committees, then such casual vacancy shall be filled up through nomination by the Council for the unexpired tenure of that vacancy with the prior approval of the Central Government.

**9. Salary, Allowances and terms and conditions of service of Chairperson and Member Secretary:**

- (a) The Chairperson shall be entitled to receive such allowances, but not salaries or wages, as may be specified by Regulations by the Council and such other privileges as may be decided, from time to time, by the Government of India.
- (b) The terms of appointment and conditions of service of the Member Secretary shall be the same as that of a Professor of a Central University.

**10. Roll of Members:**

- (a) The Council shall keep a Roll of Members with their addresses and occupations and every member shall sign the same at the time of assuming position as Member.
- (b) If a member of the Council changes his/her address, he/she shall notify his/her new address to the Member Secretary, who shall thereupon enter his/her new address in the Roll of Members.

**11. Acts and proceedings of Council not to be invalidated:** No act of the Council, or any of its Committees shall be invalid merely by reason of any vacancy in or defect in the constitution thereof; or any irregularity in its procedure not affecting the merits of the case; or any defect in the selection, nomination or appointment of a person acting as a member thereof.

**12. Meetings of the Council:**

- (a) The Chairperson may convene an ordinary general meeting of the Council whenever required, but at least three times, annually.
- (b) The Annual General Meeting of the Council shall be held at such time, date and place as may be determined by the Chairperson.
- (c) Ten members of the Council may, by letter addressed to the Member Secretary, requisition a special meeting of the Council; and such meeting of the Council may be convened by the Member Secretary at such time, date and place, not later than fifteen days from the date of such requisition, as the Chairperson may determine.
- (d) Except as otherwise provided in these Rules, all meetings of the Council and its Committees shall be convened by notice under the signature of the Member Secretary or any other officer specifically authorised in this behalf by the Chairperson.
- (e) Every notice calling a meeting of the Council or any of its Committees shall state the date, time and place at which such meeting will be held and shall be served upon every member of the Council or Committee not less than fifteen clear days before the day appointed for the meeting and seven days for a special meeting.
- (f) The Annual General Meeting of the Council shall, among other things, approve the Annual Report, the Report on the state of research in social sciences and audited Accounts of the preceding year, sanction the programme and budget

estimates of the subsequent year and constitute the Planning and Administration Committee, Research Projects Committee and Research Institutions Committee.

**13. Quorum for meetings:**

- (a) One third of the members of the Council shall form quorum at every meeting of the Council.
- (b) If the Chairperson is not present at a meeting of the Council, the members present may elect a member to act as Chairperson for the meeting.
- (c) All decisions shall be taken by majority of members present and voting: Provided that in case of an equality of votes the Chairperson shall have an additional casting vote.
- (d) The Chairperson or any other Member or Member Secretary having any direct or indirect interest, whether pecuniary or otherwise, in any matter coming up for consideration at a meeting of the Council or any of its Committees, shall, disclose the nature of interest at such meeting; and shall not take any part in any deliberation or decision of the Council or Committee with respect to that matter. No member of the Council including the Chairperson or Member Secretary shall be eligible for any grant of the Council during their tenure.
- (e) The Member Secretary shall keep a record of the proceedings of the meetings of the Council and a copy thereof along with the agenda shall be sent to the Government of India. The Member Secretary shall be responsible for the implementation of the decisions of the Council.

**14. Review of Council:**

- (a) The Government of India shall, within five years from the date of coming into force of these Rules and thereafter at the expiration of every five years, constitute a Committee to review the functioning of the Council and evaluate its performance in achievement of its objectives.
- (b) The Committee shall consist of eminent social scientist in the country.
- (c) The Committee shall, while reviewing the performance of the Council, make recommendations on –
  - (i) the extent of fulfillment of the objects of the Council;
  - (ii) the advancement of research in social sciences, with specific reference to inter-disciplinary research and the efforts of the Council in such advancement;

- (iii) The Status of financial and logistical support for social science research and the Council.
  - (iv) Propose such steps and measures for advancing social sciences research in the future.
- (d) The recommendations of the Committee shall be submitted, along with the response of the Council, to the Government of India, for further action.

#### **GRANTS AND FUNDS OF THE COUNCIL**

##### **15. Funds of the Council:**

- (a) The funds of the Council will consist of the following:
- (i) grants made by the Government of India for the furtherance of the objects of the Council;
  - (ii) contributions and receipts from other sources, as per rules of Government of India
  - (iii) income from the assets of the Council
- (b) The Bankers of the Council shall be the State Bank of India or any other nationalized bank.
- (c) All funds shall be paid into the bank accounts maintained with the State Bank of India or any other nationalized bank and shall not be withdrawn except through officer(s) as may be duly empowered and authorized in this behalf by the Chairperson and countersigned by the Member Secretary or a member of Council authorised by the Council in this behalf.

##### **15. Financial Adviser:**

- (a) There shall be a Financial Adviser to the Council who shall consider all matters concerning the financial aspects of the Council and render his advice.
- (b) If the advice tendered by the Financial Adviser on any matter referred to him is not accepted by the Member Secretary, the matter shall be referred to the Chairperson whose decision shall be final and such decision, along with reasons specified thereto, shall be placed before the Council in its next meeting.

## **16. ACCOUNTS, AUDIT AND ANNUAL REPORT**

### **Accounts and Audit:**

- (a) The Council shall maintain proper accounts and other relevant records of its assets and liabilities, revenue and expenditure, in such form as may be prescribed by the Government of India.
- (b) The accounts of the Council shall be audited annually by the Comptroller and Auditor General of India or any auditor appointed by the Comptroller and Auditor General in this behalf, and any expenditure incurred in connection with the audit of accounts of the Council shall be payable by the Council.
- (c) The Auditors shall have the same rights, privileges and authority in connection with the audit of accounts of the Council as the Comptroller and Auditor General or any other person appointed by him in this behalf has in connection with the audit of Government of India accounts and in particular, shall have the right to demand the production of books, accounts, connected vouchers and other documents and papers, and to inspect any of the offices or institutions of the Council.
- (d) The Accounts of the Council certified by the Auditor together with the Audit Report thereon shall be forwarded annually to the Government of India to be laid before both Houses of Parliament.

### **17. Annual Reports:**

- (a) An Annual Report of the proceedings of the Council including research sponsored during the year by the Council and the outcome of research sponsored by the Council in the previous three years shall be prepared for the information of the Government of India and shall be laid before both Houses of Parliament.
- (b) The Council shall, annually, prepare an evidence based report on the state of research in social sciences in the country and its relation to global trends and the measures proposed to advance research for submission to the Government of India to be laid before both Houses of Parliament.

## **18. PLANNING AND ADMINISTRATION COMMITTEE (PAC)**

### **Planning and Administration Committee:**

- (a) There shall be a Planning and Administration Committee which shall look after, subject to Rules and Regulations and Orders of the Council, the plans related to the administrative and financial affairs (other than research grants and fellowships) of the Council.

- (b) The Planning and Administration Committee shall consist of the following persons, namely;
  - (i) Chairperson;
  - (ii) not less than five and not more than seven members appointed by the Council from amongst itself at the Annual General Meeting;
  - (iii) two experts of finance and administration to be appointed by the Council at the Annual General Meeting; and
  - (iv) Member Secretary
- (c) The term of members nominated under sub-clause (ii) and (iii) of clause (b) above shall be one year from the date of the Annual General Meeting in which it is constituted.

Provided that the members of the Committee shall continue in office until their successors are nominated.

- (d) The Member Secretary of the Council shall act as the Member Secretary to the Planning and Administration Committee and shall be responsible for maintaining all records of the proceedings of the Committee and ensure implementation of the decisions of the Committee.

**19. Meetings of the Planning and Administration Committee:**

- (a) Every meeting of the Planning and Administration Committee shall be presided over by the Chairperson; and in his absence by such member of the Committee chosen by the members present at the meeting.
- (b) Half of the membership of the Planning and Administration Committee shall constitute a quorum at any meeting of the Committee.
- (c) The Planning and Administration Committee shall meet at least twice annually and at such times as the Chairperson may decide.
- (d) The Member Secretary shall place every proceeding of the Planning and Administration Committee before the Council in its next meeting after the date of the meeting of the Committee.
- (e) If the Council, while considering the proceeding of the Planning and Administration Committee placed before it under sub-clause (d) agrees in making any modification in its proceeding, its decisions shall thereafter have effect only in such modified form or be of no effect, as the case may be; however, that any such modification or annulment shall be without prejudice

to the validity of anything previously done.

**20. RESEARCH COMMITTEE (RC)**  
**Research Committee:**

- (a) There shall be a Research Committee of the Council, which shall lay down policy, rules and procedures and accord final approval for the sanction of grants-in-aid for research projects and other research proposals for financial assistance (individual and institutional) submitted to the Council or sponsored by the Council subject to Rules and Regulations, and Orders of the Council.
- (b) The Research Committee shall consist of the following persons, namely;
  - (i) Chairperson;
  - (ii) not less than seven and not more than nine members appointed by the Council from amongst itself at the Annual General Meeting;
  - (iii) not less than three and not more than five senior social scientists not being member of the Council, appointed by the Council at its Annual General Meeting; and
  - (iv) Member Secretary.
- (c) The term of members nominated under sub-clause (ii) and (iii) of clause (b) above shall be one year from the date of the Annual General Meeting in which it is constituted.

Provided that the members of the Committee shall continue in office until their successors are nominated.

- (d) The Member Secretary of the Council shall act as the Member Secretary to the Research Committee and shall be responsible for maintaining all records of the proceedings of the Committee and ensure implementation of the decisions of the Committee.

**21. Meetings of the Research Committee:**

- (a) Every meeting of the Research Committee shall be presided over by the Chairperson; and in his absence by such member of the Committee chosen by the members present at the meeting.
- (b) Half of the membership of the Research Committee shall constitute a quorum at any meeting of the Committee.
- (c) The Research Committee shall meet at least thrice annually and at such times as the Chairperson may decide.



- (d) The Member Secretary shall place every proceeding of the Research Committee before the Council in its next meeting after the date of the meeting of the Committee.
- (e) If the Council, while considering the proceeding of the Research Committee placed before it under sub-clause (d) agrees in making any modification in the proceeding, the decision shall thereafter have effect only in such modified form or be of no effect, as the case may be; however, that any such modification or annulment shall be without prejudice to the validity of anything previously done.

## **22. RESEARCH INSTITUTIONS COMMITTEE (RIC)**

### **Research Institutions Committee:**

- (a) There shall be a Research Institutions Committee of the Council which shall interface with the Regional Centres and Research Institutions being funded on a regular annual basis by the Council and formulate policy, rules and procedures, with respect to these institutions as the Council may deem fit.
- (b) The Research Institutions Committee shall consist of the following persons, namely;
  - (i) Chairperson;
  - (ii) not less than three and not more than five members appointed by the Council from amongst itself at the Annual General Meeting, which shall include Additional Secretary and Financial Adviser/ Joint Secretary & Financial Adviser of the Ministry of Human Resource Development or his nominee.
  - (iii) not less than three and not more than five heads of research institutions receiving maintenance grant of the Council, to be nominated, by rotation, by the Council at the Annual General Meeting; and
  - (iv) Member Secretary.
- (c) The term of members nominated under sub-clause (ii) and sub-clause (iii) of clause (b) above shall be one year from the date of the Annual General Meeting in which it is constituted.

Provided that the members of the Committee shall continue in office until their successors are nominated.

- (d) The Member Secretary of the Council shall act as the Member Secretary to the Research Institutions Committee and shall be responsible for maintaining all

records of the proceedings of the Committee and ensure implementation of the decisions of the Committee.

**23. Meetings of the Research Institutions Committee:**

- (a) Every meeting of the Research Institutions Committee shall be presided over by the Chairperson; and in his absence by such member of the Committee chosen by the members present at the meeting.
- (b) Half of the membership of the Research Institutions Committee shall constitute a quorum at any meeting of the Committee.
- (c) The Research Institutions Committee shall meet at least twice annually and at such times as the Chairperson may decide.
- (d) The Member Secretary shall place every proceeding of the Research Institutions Committee before the Council in its next meeting after the date of the meeting of the Committee.
- (e) If the Council, while considering the proceeding of the Research Institutions Committee placed before it under sub-clause (d) agrees in making any modification in the proceeding, or both Houses the Council agrees that the decision should not be made, the decision shall thereafter have effect only in such modified form or be of no effect, as the case may be; however, that any such modification or annulment shall be without prejudice to the validity of anything previously done.

**24. Other Committees and Advisory Panels:**

The Council shall have the power to constitute such other Committees and advisory panels, for such purposes with such members and for such time period on such terms and conditions as it may consider necessary and it may also dissolve any of the committees and advisory panels set up by it other than the Planning and Administration Committee, Research Projects Committee and the Research Institutions Committee:

Provided that not less than one half of Members of all such Committees shall be Members of the Council.

**25. Regulations:**

- (a) The Council shall have power to make, modify and amend Regulations, consistent with the Memorandum of Association and these Rules, for the administration and management of its affairs with the approval of the Government.

- (b) Without prejudice to the generality of the foregoing provision, such regulations may provide for the following matters, namely;
- i) the preparation and sanction of budget estimates, the sanctioning of expenditure, making and execution of contracts, the investment of the funds of the Council and the sale or alteration of such investment and accounts and audit;
  - (ii) Guidelines and rules towards regulating the functioning of the Regional Centres and Research Institutions of the ICSSR and its framework of conduct of business with them.
  - (iii) the powers, functions and conduct of business of such committees or advisory panels as may be constituted from time to time;
  - (iv) the procedure, terms and tenure of appointments emoluments, allowances, rules of discipline and other conditions of service of the officers and staff of the Council:

Provided that the prior approval of the Government of India shall be obtained for the creation of any post and its pay scale;

- (v) terms and conditions governing scholarships, fellowships and deputations, grants-in-aid, research schemes and projects, and establishment of data library and documentation centres:

Provided that prior approval of the Government of India shall be obtained for fixing the number and amount of scholarships and fellowships;

- (vi) such other matters as may be necessary for the furtherance of the objects and proper administration of the affairs of the Council.

## **26. Powers of the Council:**

Subject to the Memorandum of Association, Rules and Regulations, the Council shall have the power:

- (a) to appoint all categories of officers and staff for conducting the affairs of the Council, subject to the budget provision, and to define their duties;
- (b) to enter into arrangements with the Government of India, State Governments and other public or private organisations or individuals for furtherance of its objectives, for implementation of its programmes and for securing and accepting endowments, grants-in-aid, donations or gifts on mutually agreed

terms and conditions:

Provided that the conditions of such grants-in-aid, donations or gifts shall not be inconsistent or in conflict with the objects of the Council or with the provisions of these Rules;

- (c) to acquire by gift, purchase, lease or otherwise any property, moveable or immovable, which may be necessary or convenient for the purposes of the Council and to construct, alter and maintain any building or buildings for the purposes of the Council;
- (d) to draw, make, accept, endorse, discount and negotiate Government of India and other promissory notes, bills of exchange, cheques or other negotiable instruments;
- (e) to invest the funds of the Council in such securities or in such manner as may, from time to time, be determined by the Council and, from time to time, to sell or transfer such investments;
- (f) to take over and acquire by purchase, gift or otherwise from Government and other public or private individuals movable and immovable properties or other funds together with any attendant obligations and engagements not inconsistent with the objects of the Council;
- (g) to sell, transfer, lease or otherwise dispose of any movable property of the Council:

Provided, however, that no immovable property of the Council shall be sold without the prior approval of the Government of India.

**27. Delegation of powers by the Council:**

The Council may delegate to the Chairperson, any of its committees, or members and to the Member Secretary or to any other officer of the Council to any person who may be given an assignment on behalf of the Council such administrative and financial powers as it may deem proper and also prescribe limitations within which these powers are to be exercised or discharged.

**28. Amendment of Rules:**

Subject to the approval of the Government of India and the provisions of the Societies Registration Act, 1860 (Act XXI of 1860), these Rules may be amended at any time by a resolution passed at an ordinary general meeting of the Council duly convened for the purpose and supported by not less than two-thirds of the total number of members of the Council, present and voting.

**29. General Provisions:**

The Council shall be subject to all the provisions of the Societies Registration Act, 1860 (Act XXI of 1860) as amended by the Punjab Act of 1957 and as applied to the Union Territory of Delhi.

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