



Indian Council of Social Science Research (ICSSR)
Ministry of Education (MoE)

General Instructions and Details

For the Position of Accounts Assistant and Stenographer Grade II

Applications are invited for filling up the following position in Indian Council of Social Science Research, New Delhi:

S. No.	Name of Post	Vacancies	Method of Recruitment	Level and Pay Scale as per 7th CPC
1.	Stenographer Grade II	07(Seven)	Deputation	Level-06 Rs.35400-112400
2.	Accounts Assistant	07(Seven)	Deputation	Level-06 Rs.35400-112400

For filling online application: <https://app.icssr.org/user-login>

Note:

1. The number of vacancies may increase /decrease.
2. For prescribed application format and detailed eligibility criteria etc. click the link given above.
3. Candidates are required to apply online through ICSSR's website app.icssr.org.
4. No other means/mode of application will be accepted.
5. Completed applications can be submitted online not later than 45 days of publication of this advertisement in the Employment News. Incomplete applications will not be entertained.
6. The period of deputation is initially for 3 years extendable as per rules.

GENERAL TERMS & CONDITIONS

1. Number of posts are tentative. ICSSR reserves the right to increase or decrease the number of posts and may or may not fill any post(s).
2. The prescribed qualifications are the minimum and mere possession and fulfilment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview/test.
3. The candidates short-listed for interview/ test will be informed by post, e-mail as well as notified in the ICSSR's website. The ICSSR will not be responsible for any postal delay.
4. Applications found to be incomplete in any manner or not submitted in prescribed format will not be entertained.
5. The decision of the ICSSR in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
6. The terms and conditions of deputation will be regulated in accordance with OMs/Orders issued by the Department of Personnel & Training and as amended from time to time and also as per the ICSSR recruitment rules.
7. Period of deputation is for a period of three years and extendable as per the rules.
8. ICSSR reserves the right to interpret all rules including wherever it is not specifically mentioned and may cancel the candidature without assigning any reason(s).

NOTE:

The candidate must bring attested copies of APARs for last five years, Integrity Certificate, Vigilance Certificate and 'No Objection Certificate' from his employer at the time of Documents Verification.

ADMINISTRATIVE OFFICER (ICSSR)