

**ICSSR- NORTH REGIONAL CENTRE
FINANCIAL ASSISTANCE TO RESEARCH SCHOLARS
UNDER STUDY GRANT**

Objectives :

- The purpose of the study grant is to provide financial assistance to **Ph.D. scholars** in the field of social sciences for consulting libraries/archives/data centers in different cities/towns in India for collecting research material.

Eligibility:

- A scholar should be **enrolled for Ph.D** in social sciences in one of the recognized Universities in India.
- Social Scientists who want to **revise their doctoral thesis** for which a degree has already been awarded are **not eligible** to get financial assistance under this scheme.

Selection Procedure:

The Scheme is administered by the ICSSR North Regional Centre, New Delhi:

- A Ph.D scholar from the Northern region is to apply to the Honorary **Director of the ICSSR-NRC** within whose **jurisdiction he is registered for a Ph.D. in any of the university** in the region
- Applications for the financial assistance under this scheme are to be sent **in the prescribed format** along with the recommendation of the Head of the University Department/Research Institution. **Format of application form** is given at **Annexure I**. The application for a grant under this scheme can be made throughout the year. The students are required to send their applications sufficiently in advance of their proposed visit which will enable the Centre to process it on time.

Details of Entitlement:

A scholar availing this facility is entitled to the following:

- Reimbursement of Sleeper Class rail/bus (a combination of both is also permissible) **from the place of his/her residence/university where scholar is registered for Ph.D. to the place of visit (where libraries are located) and back.**

- A fixed daily allowance @ **Rs.500/-** to meet boarding and lodging expenses during the visit for a maximum period of 30 to 45 days in a financial year.
- An additional amount of **Rs.2000/-** to meet local conveyance and other miscellaneous expenses.

Duration of stay:

- The sanctioned period of the Study Grant would be mentioned in the sanction letter issued to each study grantee.
- The sanctioned period of the Study Grant can be utilized by the scholar in more than one trip, if required, with the prior approval of the Centre concerned.
- The travel cost will be reimbursed for only one round trip from the place of residence.

Payment:

- Payment of the sanctioned grant for a visit is made direct to the awardee on receipt of bills and copies of tickets.

Final Report:

Scholars who get this assistance are required to submit a '**Grant Utilization Report**' at the end of their stay. Following documents should be attached with this report:

- Name of the library(ies) or archive(s) visited in the area for collecting material for research.
- Attendance Certificate from the library(ies)
- List of publications consulted in library(ies)
- A brief account on how the visit has benefited the awardee.

STUDY GRANT SCHEME: GENERAL INSTRUCTIONS

- The Ph.D. scholar should immediately acknowledge the receipt of the sanction letter and intimate probable date of arrival to the concerned ICSSR Regional Centre/NASSDOC-ICSSR.
- The Ph.D. scholar should indicate the name and address of a principal library/institution, he or she wants to visit, so that the concerned Regional Centre if needed can send a request to the institutions for providing all necessary assistance/guidance.
- Reimbursement of Sleeper Class Rail Fare/Bus Fare from place of residence/university where scholar is registered for Ph.D. and payment of per diem of Rs.500/- and also the additional amount of Rs.2000/- to meet conveyance and other miscellaneous expenses will be made against bills, copies of tickets etc submitted in the prescribed forms.

For other details please contact:

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