GFR 12 — A

(See Rule 238 (l)]

FORM OF UTILIZATION CERTIFICATE

FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

### **UTILIZATION CERTIFICATE FOR THE YEAR \_\_\_\_\_ in respect**

of recurring/non-recurring

GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme ICSSR Post-Doctoral Fellowship

2. Whether recurring or non - recurring grants: **Non-Recurring**

3 Grants position of the beginning of the Financial yea r

1. Cash› In Hand / Bank: Nil
2. Unadjusted advances: Nil
3. Total: Nil

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Unspent Ba lances oi Grants received yea r’s[figure as of SI. No.3 (iii)] | Interest Earned there on | Interest deposited back to the Government | Grant received duringthe year | Total Available funds (1+ 2-3 +4) | Expenditureincurred | Closing Ba lances (5- 6) |
| 1 | 2 | 3 | 4 |  |  |  |
|  |  |  | Sanction | Date | Amount |  |  |  |
|  |  |  |  |  |  |  |  |  |

 Component wise utilization of grants:

|  |  |  |  |
| --- | --- | --- | --- |
| Grant-in-aid—General | Grant-in- a id-Salary | Grant-in-aid-creation of capital assets | Total |
|  |  |  |  |
|  |  |  |  |
|  | **Total** |  |  |

Details of grants position at the end of the year

Grants position of the end of the Financial Year

1. Cash in Hand/Bank (Overspent): Nil
2. Unadjusted advances: Nil
3. Total:

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and the I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

1. The main account and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
2. There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial input, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
3. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/Standing instructions and scheme guidelines.
4. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
5. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
6. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
7. It has been ensured that the physical and financial performance under the **ICSSR Post-Doctoral fellowship** (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure\_ I duly enclosed.
8. The utilization of the fund resulted in outcomes given at Annexure\_ ii duly encoded (to be formulated by the Ministry/Department converne4d as per their requirements/specifications.)
9. Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure- ii (to be formulated by the Ministry/Department concern3ed as per their requirements / specifications.

Date:

Place:

**Signature Signature**

***Name……………………………….. Name……………………………***

***Chief Finance Officer Head of the Organisation***

***(Head of the Finance)***

***Strike out inapplicable terms)***

 **INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH**

 **STATEMENT OF EXPENDITURE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Period of Fellowship | Amount sanction by ICSSR | Actual Amount  released by  ICSSR | Amount released by University/College of the Scholar  | Balance amount due from ICSSR if any |
| Fellowship | Contingency |
| 1 |  2 |  3 |  4 |  5 |  |
| 1st year |  |  |  |  |  |
| 2nd year  |  |  |  |  |  |
| **Total** |  |  |  |  |  |

ayable by the ICSSR for **3rd /Final Instalment of 2nd year of Rs……../-** for scholar & @7.5% of Overhead charges of Rs…………/- for affiliated College.

Sign & stamp by the Sign by the Sign by the Sign by the

University/College Finance Officer C.A. Post-Doctoral Fellow