

Student Guide to NATS  
Portal: Registration  
Process & ICSSR  
Apprenticeship  
Application

## Student Registration

Students are expected to register on the NATS 2.0 Portal with their preliminary details before they are enrolled in apprenticeship.

Student registration URL: [https://nats.education.gov.in/student\\_register.php](https://nats.education.gov.in/student_register.php)

Following the above details, student is asked to fill the below details,

- Basic details – Name, Father/Mother’s name, Aadhar no.
- Educational details – Course/Institute details
- Communication information- Address, Mobile no
- Training preference – Preferred field/location for apprenticeship
- Bank details

Below are the student registration form screenshots.

## Student Profile

Following are the basic details to be filled by student at time of registration:

### *Registration form for Students*

Dear Student,  
Please ensure that the following documents are kept ready for enrolling in the portal

S.No	Document type	Mandatory
1	Aadhaar card	Yes
2	Valid Personal Email ID (will be required to activate account and Login)	Yes
3	Mobile number	Yes
4	Passport size photograph Format: JPEG, Size: Less than 1 MB	Yes
5	Aadhaar seeded/mapped Bank account details	Yes
6	Qualifying Degree / Provisional Certificate, Format: PDF, Size: Less than 1 MB	Yes
7	First page of Bank passbook / Bank account statement, Format: PDF, Size: Less than 1 MB	Yes

Do you have above data to Enroll ?

No  Yes

- Click on yes

## Registration form for Students (cont.)

**Student Register**

This Enrollment module of student facilitates to the Pass-Outs in Graduate in Engineering / Technology, Graduate in General Stream, Graduate in Vocational, Diploma in Engineering / Technology, Diploma in General Stream, Diploma in Vocational. The Students pursuing sandwich courses should contact their institution for enrollment.

Have you undertaken any previous training as part of the apprenticeship programme (except sandwich apprenticeship)

SELECT

Do you have any work experience of one year or more

SELECT

Have you passed out through Regular / Part Time / Distance

SELECT

Name \* (As per Aadhar Card)

FULL NAME

Date of Birth \* (As per Aadhar Card)

dd-mm-yyyy

Gender\*

SELECT GENDER

Category \*

SELECT COMMUNITY

Aadhar Number(Pattern xxxx xxxx xxxx)\*

AADHAR NUMBER

Upload Aadhar Card (only pdf size < 1MB) \*

Choose File No file chosen

State to Which Institute Belongs \*

SELECT STATE

District to Which Institute Belongs \*

SELECT DISTRICT

Institute Name (If institute name not appearing in drop down , please Contact Us)\*

SELECT INSTITUTE

Select Graduate in Engg./Tech in case of B.E./B.Tech/B.Pharma/B.Arch/B.HMCT/B.Lib/B.E.Agril/B.E.Dairy/B.E.Biotech/B.Food/B.Fashion Degree/BCA/BFA/BBA/BBS/BEM/BD/BPA/BSW/BA/BCOM/BSC/BscAgril/BscDairy/BscBiotech/BscFood  
Select Graduate in General Stream in case of General Bachelor  
Degree/BCA/BFA/BBA/BBS/BEM/BD/BPA/BSW/BA/BCOM/BSC/BscAgril/BscDairy/BscBiotech/BscFood  
Select Diploma in Engg./Tech in case Polytechnic – Engg/Pharma/Arch/HMCT/Lib/Agri/Food/Fashion/Map/Secretarial/MLT

Education Type (Pass Out)\*

SELECT LAST PASSED OUT

Course Name\*

SELECT COURSE

UNIVERSITY OF DELHI B604

Select Graduate in Engg./Tech in case of B.E./B.Tech/B.Pharma/B.Arch/B.HMCT/B.Lib/B.E.Agril/B.E.Dairy/B.E.Biotech/B.Food/B.Fashion Degree/BCA/BFA/BBA/BBS/BEM/BD/BPA/BSW/BA/BCOM/BSC/BscAgril/BscDairy/BscBiotech/BscFood  
Select Graduate in General Stream in case of General Bachelor  
Degree/BCA/BFA/BBA/BBS/BEM/BD/BPA/BSW/BA/BCOM/BSC/BscAgril/BscDairy/BscBiotech/BscFood  
Select Diploma in Engg./Tech in case Polytechnic – Engg/Pharma/Arch/HMCT/Lib/Agri/Food/Fashion/Map/Secretarial/MLT

Education Type (Pass Out)\*

GRADUATE IN GENERAL STREAM

Course Name\*

BACHELOR OF ARTS

Specialization \*

LIBRARY SCIENCE

Student ID (Unique Registration/Roll Number)\*

STUDENT ID (ENROLMENT NUMBER)\*

Year of Passing \*

SELECT YEAR OF PASSING

Month of Passing \*

SELECT MONTH

Percentage \* (For CGPA, convert into Percentage according to University formula)

PERCENTAGE

Email (Will be used as a Username for Login Purpose)\*

norender5719@gmail.com

Mobile No (As per Aadhar Card Only)\*

8178099876

Password\*

Create password

Confirm Password\*

Confirm password

Show Password

7 + 3

Refresh

Submit

- Fill the necessary details and Click on Submit

The first step basic details – show the details filled in the before filled registration form. The student shall continue to fill their profile.

### STEP 2: Education details:

Students need to provide education details like course/college details. The forms would appear in the below format:

## EDUCATIONAL DETAILS

<b>State to Which Institute Belongs *</b> DELHI	<b>District to Which Institute Belongs *</b> NORTH DELHI
<b>Institute Name *</b> UNIVERSITY OF DELHI6604	<b>Education Type (Pass Out)*</b> GRADUATE IN GENERAL STREAM
<b>Course Name*</b> BACHELOR OF ARTS	<b>Specialization *</b> LIBRARY SCIENCE
<b>Student ID (Enrollment Number) *</b> 581013	<b>Year of Passing</b> 2020
<b>Month of Passing</b> JULY	<b>Percentage * (For CGPA, convert into Percentage according to University formula)</b> 60

**View Provisional / Passed Certificate\***  
[View Certificate](#)

Higher Secondary (10+2)  Diploma  High School(10th)  ITI

**View Provisional / Passed Certificate\***  
[View Certificate](#)

Higher Secondary (10+2)  Diploma  High School(10th)  ITI

<b>School/Institute State*</b> DELHI	<b>School/Institute District*</b> NORTH DELHI
<b>School/Institute Name*</b> GOVT BOYS SR SEC SCHOOL	<b>School/Institute Board Name*</b> CBSE
<b>Student ID (Enrollment Number)</b> 6647676	<b>Percentage * (For CGPA, convert into Percentage according to University formula)</b> 49.5

**About your Self \***  
FOR AD TESTING PURPOSE

**Skills (Add comma separated values)**  
LIBRARYSCIENCE

**Languages Known (Add comma separated values)**  
ENGLISHHINDI

→ More  
→ MAPS portal of NSDC  
→ NCCE  
→ National Career Review (NCR)  
→ Local Model Centre  
→ Contact Us

→ FAQs  
→ Establishment Manual  
→ Process Manual (English)  
→ Process Manual (Hindi)  
→ Quarterly Skill Assessment  
→ Annual Report  
→ LMS Page

→ Apprentices act  
→ RTI  
→ Startup  
→ Incubator  
→ Policy  
→ Public Handbook

→ Skill India Government  
→ Skill India Government  
→ Skill India Government

→ Mail

40°C Haze 4:58 PM 6/12/2023

### STEP 3: Communication Information

In this address details/mobile details of the student is asked.

If you don't know your area pin code please click <https://www.india.gov.in/services/india-pincode.aspx> to find

**Permanent Address**

Pin Code \*  
District \*  
State UT \*  
Post Office \*  
Address \*

Present Address same as Permanent Address

**Present Address**

Pin Code \*  
District \*  
State UT \*  
Post Office \*  
Address \*

[Save and Continue](#)

### STEP 4: Training preferences

Further, the student needs to update the training preferences such as field and location of apprenticeship.

**Training Preferences**

**Location Preference**

Preferred State - 1  
Preferred District - 1

Preferred State - 2  
Preferred District - 2

Preferred State - 3  
Preferred District - 3

**Field Preference**

Preferred Field - 1  
Preferred Field - 2

[Save and Continue](#)

## STEP 5: Bank details

The students are asked to fill the bank account details, for stipend receiving.

The screenshot shows the 'Bank Details' section of the NATS student dashboard. The page header includes the NATS logo and the text 'National Apprenticeship Training Scheme (NATS) Instituted by Boards of Apprenticeship Training / Practical Training, Ministry of Education, Government of India'. A navigation bar contains five tabs: 'Basic Details', 'Education Details', 'Communication Information', 'Training Preferences', and 'Bank Details'. The main content area contains a disclaimer: 'We assure you that your bank details will not be shared with anyone without your consent. NATS team will never ask for your Debit Card/Bank Account details on phone call or through any other medium. In case you receive any such request, you are encouraged to report the matter to us.' Below this is a form with the following fields: 'IFSC Code \*' (with a 'Show/Hide' button), 'Bank Branch Name \*' (dropdown menu), 'Bank Name \*' (dropdown menu), 'Name of the Account Holder \*' (text input), 'Bank Account Number \*' (with a 'Show/Hide' button), and 'Upload Passbook (Only pdf) \*' (with a 'Choose File' button). A 'Save and Proceed' button is located at the bottom left of the form. The footer contains 'Quick links', 'Help & Reports', and 'Others' sections, along with a Windows taskbar showing the date and time as 5:04 PM on 6/12/2023.

## STEP 6: Profile view and final submit

Scroll down to the end of the page, cross-check the details and click on “SUBMIT” button.

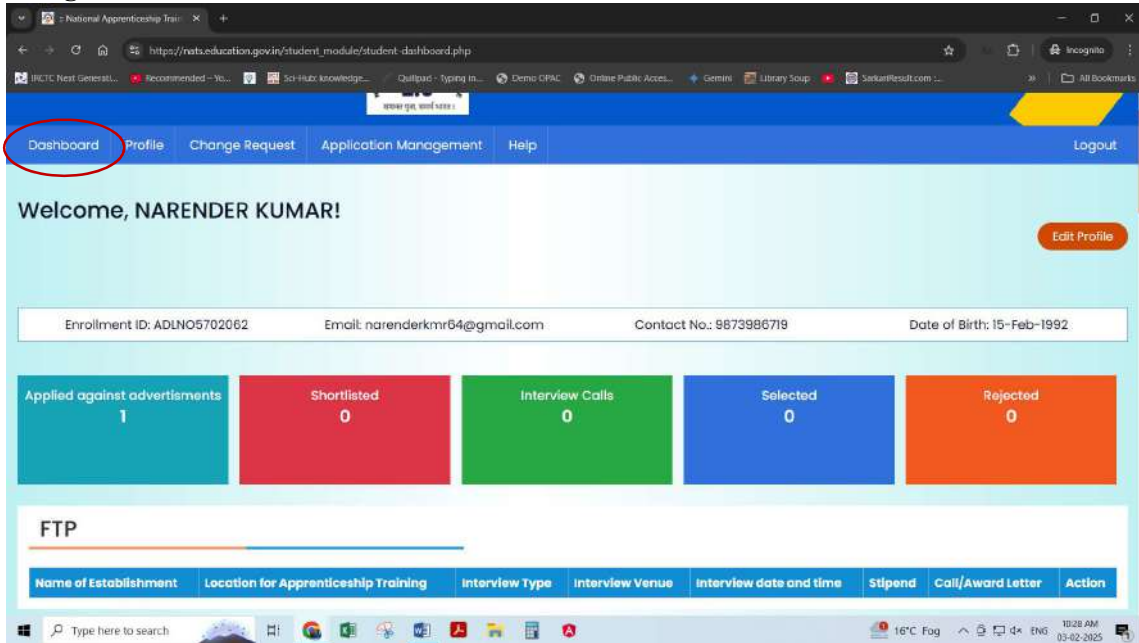
The screenshot shows the 'Profile view' section of the NATS student dashboard. The page header is the same as in Step 5. The main content area contains a form with the following fields: 'Preferred State - 1' through '3' (dropdown menus), 'Preferred District - 1' through '3' (dropdown menus), 'Field Preference' (dropdown menu), 'Preferred Field - 1' through '3' (dropdown menus), and 'Bank Details' (same as in Step 5). Below the form is a declaration: 'I, (son/daughter of) \_\_\_\_\_ (name hereby declare that the above statements are true and correct to the best of my knowledge and declare that I am an Indian Citizen and will sincerely abide by the rules and regulations of the Apprentices Act monitored by SCATS/EOPT. I am aware of the terms and conditions of the Apprentices Act.' Below the declaration are three buttons: 'Edit', 'View', and 'Final Submit', with the 'Final Submit' button circled in red. The footer contains 'Copyright © 2021. All rights reserved.' and a Windows taskbar showing the date and time as 5:08 PM on 6/12/2023.

# Applying for Apprenticeship Opportunities

## Apprenticeship advertisement on student dashboard

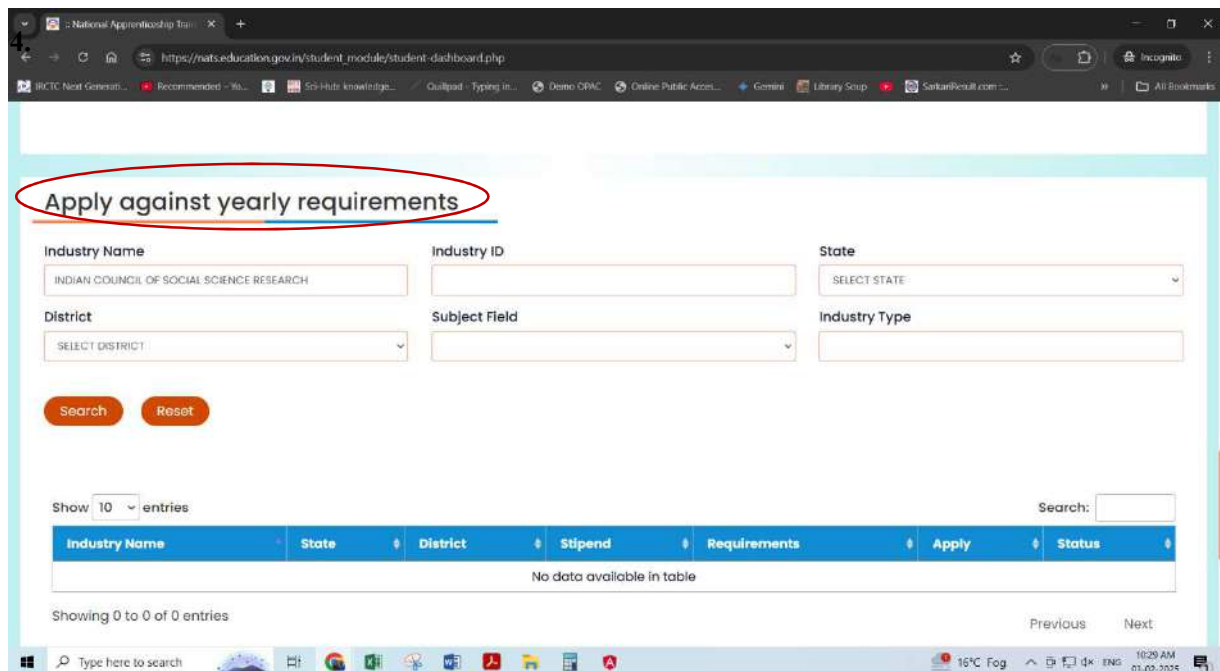
Students can browse and apply for available apprenticeship opportunities through the portal. Advertisements are displayed on the student dashboard in a list format.

### 1. Navigate to the Dashboard



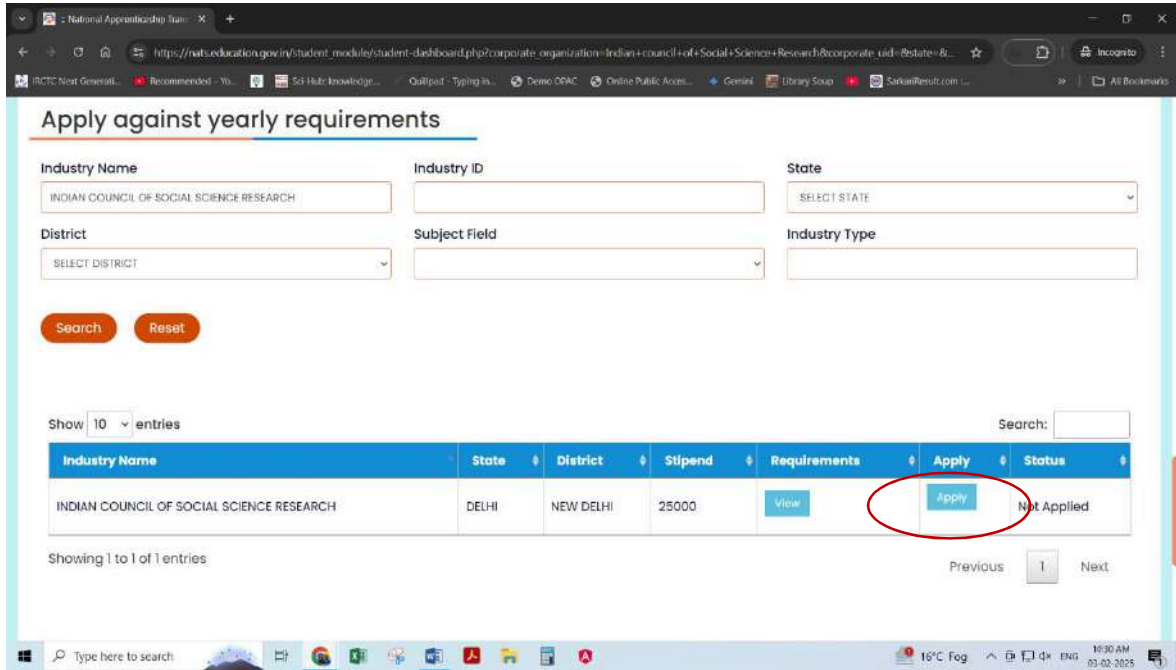
### 2. Scroll Down to: “Apply Against Yearly Requirements”

### 3. Search by Industry Name: e.g., Indian Council of Social Science Research



5. Click on the Apply Button

After applying, students can track their application status through the Application Management section.



## Contact Us

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