

### **GENERAL TERMS & CONDITIONS**

1. Number of posts is tentative. ICSSR reserves the right to increase or decrease the number of posts and may or may not fill any post(s).
2. The prescribed qualifications are the minimum and mere possession and fulfilment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview/ test. The application may be shortlisted according to the criteria as may be prescribed by the competent authority for the purpose, including weightage to be given for experience of working in relevant field.
3. Application must be neatly typewritten on A-4 size paper in the prescribed format. The format can also be downloaded through the website [www.icssr.org](http://www.icssr.org)
4. One recent passport size photograph should be pasted on the top right hand corner of the application. Application without photograph will be treated as incomplete application.
5. Envelope containing application should be super-scribed with **"APPLICATION FOR THE POST OF Driver (Heavy)."**
6. The candidates short-listed for interaction/ test will be informed by post, e-mail. The ICSSR will not be responsible for any postal delay.
7. Original certificates should be produced only at the time of interaction /test. However, attested photocopies of testimonials may also be attached with the application in support of their educational qualifications and experience etc.
8. Applications received after expiry of the prescribed period and/or found to be incomplete in any manner or not submitted in prescribed format will not be entertained.
9. The decision of the ICSSR in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
10. ICSSR reserves the right to interpret all rules including wherever it is not specifically mentioned and may cancel the candidature without assigning any reason (s).

The application complete in all respect must be sent to the **Administrative Officer, Indian Council of Social Science Research, Aruna Asaf Ali Marg, JNU Institutional Area, New Delhi – 110 067** not later than 21 days of publication of this advertisement.