

**Forwarding Letter by the Affiliating Institution**

(By Head of the University / College / Institution)

Dated:

The Deputy Director (Research),  
RFD Division  
Indian Council of Social Science Research (ICSSR)  
JNU Institutional Area, Aruna Asaf Ali Marg,  
New Delhi 110067

The \_\_\_\_\_ (Name of the organization)  
forwards the application of \_\_\_\_\_  
(Name and Department of the applicant) for ICSSR Doctoral Fellowship for the Financial Year  
2024-25.

We agree to administer the funds, provide basic research infrastructure and provide the material and managerial assistance for the Fellowship. We shall maintain a dedicated bank account for ICSSR grant (Scheme Code 0877) that is duly registered at PFMS portal for release of the Fellowship Grant (please refer notification given on ICSSR website – www.icssr.org).

The affiliating institution will

- A. Release the sanctioned fellowship grant released by ICSSR to the scholar immediately.
- B. Ensure submission of the Ph. D thesis and an audited Statement of Accounts and Utilization Certificate with respect to admissible grant, (in the prescribed GFR- 12A) duly certified by the Competent authority including the refund of any unspent balance within one year.
- C. Inform ICSSR within 15 days and settle the accounts including the refund of any unspent balance within three months in case a scholar leaves /discontinues his fellowship before completion of the fellowship tenure or as per ICSSR rules.
- D. Certify that the Ph.D. Title and its synopsis have been confirmed and approved by the competent statutory body of \_\_\_\_\_ (name of university/institute) on or before last date of online application and it was notified by the affiliating university vide notification/letter dated \_\_\_\_\_. We affirm that there shall be no substantial change in the Ph.D. title without prior approval from the appropriate channels.
- E. Certify that the applicant has not availed any major financial assistance/fellowship/scholarship from any source like UGC Junior Research Fellowship (JRF) / Rajiv Gandhi National Fellowship (RGNF) / Maulana Azad National Fellowship (MANF) /ICSSR/ICAR/CSIR/ICPR/ICMR/ICHR/ Jawaharlal Nehru Memorial Foundation Fund Fellowship (JNMF) or any such except UGC Non-NET Fellowship. It is also certified that the The Ph.D. topic of the applicant has been confirmed by the DRC/authorised statutory body of the institution on or before the last date of call for applications.

(Signature of the applicant)

(Signature of the Supervisor)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Director / Registrar /  
Principal of the Institute / University / College  
(with Name and Seal)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_