

Tutorial

Resolve PFMS issues to receive grant under the scheme IMPRESS



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Visit us: www.icssr.org

What is your status with regard to PFMS?



- If your university/organisation is not registered with PFMS – **Check slide 3**
- If your university/organisation is registered with PFMS, but not linked with IMPRESS scheme – **Check slide 4**

How to register with PFMS?



- Download PFMS form from <https://icssr.org/sites/default/files/PFMS-Form.xlsx>
- Send dully filled form to ICSSR on the email id icssrfin.nd@gmail.com and coordinate with Ms. Suchitra, SO Finance, ICSSR Telephone 011-26711471

How to link with IMPRESS scheme?



- Login with administrator account on PFMS portal at www.pfms.nic.in
- From left side navigation Click - My schemes > Register New Scheme

The screenshot displays the Public Financial Management System (PFMS) portal. The browser address bar shows the URL pfms.nic.in/Default.aspx. The page header includes the PFMS logo, the text "Public Financial Management System-PFMS (formerly CPMS)", and the user information: "Welcome: User Type: AGENCYADM, Agency: Indian Council of Social Science Research, Financial Year: 2019-2020". A navigation menu on the left side is visible, with the "My Schemes" option expanded to show a sub-menu containing "Register New Scheme". Other options in the sub-menu include "Manage", "Approve Acc. for Deactivation", "View Scheme Component", "Deactivate Scheme/Bank Acc.", "Agency Acc.Parent Mapping", and "Approve Parent Acc. Mapping". The main content area is currently blank.

How to link with IMPRESS scheme? (cont.)



- Click “Select Scheme”

The screenshot shows a web browser window displaying the PFMS (Public Financial Management System) interface. The page title is "Register New Scheme / Bank Account". The user is logged in as "AGENCYADM" for the "Indian Council of Social Science Research" for the financial year "2019-2020".

The form contains the following fields and options:

- Scheme:** A text input field with a "Select Scheme" link next to it.
- Select Funding Agency:** Three radio button options:
 - I will receive funds directly from central government:
 - I will receive funds directly from state government:
 - I will receive funds from this agency: [Text input] [Search]
- Bank Name:** A text input field with a "Select Bank" link.
- Branch Address:** A text input field with a "Search" button and a "Select Branch" link.
- Branch Names:** A dropdown menu with a "Branch list will show only 30 branches in List, you can search your branch by address" note.
- Account No.:** A text input field.
- Agency Name As Per Bank:** A text input field.

At the bottom of the form, there is a link for "Agency Account Scheme Component Mapping" and "Save" and "Cancel" buttons.

How to link with IMPRESS scheme? (cont.)



- Enter “3615” in the text file and click “search” button.
- Select “Impactful Policy Research in Social Science [IMPRESS]” from the result.

The screenshot displays the PFM system interface. The browser window shows the URL `pfms.nic.in/Agency/GetAllScheme.aspx?query=&c=cti00_cti00_cphBody_cphBody_Sche...`. The main content area is titled "Register New Scheme / Bank Account". It features a "Scheme Name" dropdown menu with the value "3615" and a "Search" button. The dropdown is open, showing a list with the selected item: "Impactful Policy Research in Social Science [IMPRESS] [3615]". Below this, there are radio buttons for selecting the funding source: "I will receive funds directly from central government:" (selected), "I will receive funds directly from state government:", and "I will receive funds from this agency:" with a "Search" button. There are also fields for "Select Bank" and "Branch Address" with "Search" buttons. A "Branch Names" dropdown is visible below. At the bottom, there are "Save" and "Cancel" buttons. The left sidebar contains a navigation menu with items like "Transfers", "Advances", "Scheme Allocation", "Expenditures", "Bank", "Register/ Track Issue", "Misc. Deduction Filing", and "Utilisation Certificate". The Windows taskbar at the bottom shows the time as 15:18 on 22-01-2020.

How to link with IMPRESS scheme? (cont.)



- Select 3rd option for the field “Select Funding Agency” and Click “Search” button.

The screenshot displays the PFMS web interface. The page title is "Public Financial Management System-PFMS (formerly CPMS)". The user is logged in as "AGENCYADM" for the "Indian Council of Social Science Research" in the financial year "2019-2020". The main heading is "Register New Scheme / Bank Account".

The form contains the following fields and options:

- Scheme:** Impactful Policy Research in Social Science (IMPRESS) [3615] (with a "Select Scheme" link)
- Select Funding Agency:** Three radio button options:
 - I will receive funds directly from central government:
 - I will receive funds directly from state government:
 - I will receive funds from this agency: (with a "Search" button)
- Bank Name:** (with a "Select Bank" link and a note: "Enter minimum 4 characters to search Bank")
- Branch Address:** (with a "Search" button and a "Select Branch" link; note: "Branch list will show only 50 branches in List, you can search your branch by address")
- Branch Names:** (dropdown menu)
- Account No.:** (text input field)
- Agency Name As Per Bank:** (text input field)

Below the form, there is a section for "Agency Account Scheme Component Mapping" with "Save" and "Cancel" buttons.

How to link with IMPRESS scheme? (cont.)



- Enter “icssr” (small letters) in the Agency Unique code field and click “Search”
- Enter your institutional bank details.

The screenshot shows the PFMS web portal interface. The main heading is "Public Financial Management System-PFMS (formerly CPMS)". The user is logged in as "AGENCYADM" for the "Indian Council of Social Science Research" for the financial year "2019-2020".

The "Register New Scheme / Bank Account" section is active. It contains a form with the following fields:

- Agency Name: [Text Input]
- Agency Unique Code: [Text Input]
- State: [Dropdown Menu]
- District: [Dropdown Menu]
- Search: [Button]

Below the form is a "Select Funding Agency" table with the following entries:

| Agency Name |
|---|
| Indian Institute of Technology Chennai |
| UNIVERSITY OF DELHI |
| INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR |
| Madurai Kamaraj University |
| Indian Institute of Pulses Research |
| Aligarh Muslim University, Aligarh, UP |
| University of Hyderabad |
| Administrative Staff College of India |
| UNIVERSITY OF RAJASTHAN |
| UNIVERSITY OF MADRAS |
| Indian Institute of Foreign Trade |
| Jawaharlan Nehru University, New Delhi |
| Sree Chitra Tirunal Institute for Medical Sciences and Technology |
| Assam Agricultural University |
| PANJAB UNIVERSITY, CHANDIGARH U.T. |
| RAJIV GANDHI UNIVERSITY |
| AMRITA VISHWA VIDYAPEETHAM |
| The Maharaja Sayajirao University of Baroda |
| Himachal Pradesh University, Shimla- |

At the bottom of the page, there is a "Show all" button and a taskbar with the Windows search bar and various application icons.

How to link with IMPRESS scheme? (cont.)



- Click on the blue link of “Agency Account Scheme Component Mapping”
- Select Bulk – Grant-in-Aid General

The screenshot displays the PFMS web interface. The main menu on the left includes options like AdhocReports, BharatKosh Reports, Home, E-Payment, Health Module, Agency, Reports, My Details, Masters, My Schemes, Agencies, EAT MIS Process, My Funds, Transfers, Advances, Scheme Allocation, Expenditures, Bank, Register/ Track Issue, Misc. Deduction Filing, and Utilisation Certificate. The main content area shows the 'Register New Scheme / Bank Account' page with a dialog box titled 'Agency Account Scheme Component Mapping'. The dialog box has a 'Scheme Components' search field and a 'Save' button. Below the search field, there are two checked items: 'Bulk' and 'GRANT-IN-AID GENERAL'. To the right of the dialog box, there are fields for 'Select Scheme', 'Select Bank', and a dropdown menu for 'by address'. The browser's address bar shows the URL 'pfms.nic.in/ImplementingAgency/Agency/RegisterScheme.aspx'. The system tray at the bottom indicates the date and time as 15:22 on 22-01-2020.

You may contact us at:

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Thank you